

## **NORAC GUIDELINES FOR BINGO**

Bingo is a major fundraiser for NORAC and it takes many people to make it run smoothly. We encourage every family to take part. We are governed by the Alcohol and Gaming Commission of Ontario (AGCO) and are required to follow AGCO legislation in order to maintain our Bingo License. For this reason we must ensure everyone follows the same rules as set out by NORAC, Hometown Bingo and the AGCO.

### **Your Duties are to:**

- Arrive at the scheduled time and stay for your entire shift.
- Follow the banker's instructions.
- Count and verify bingo cards.
- Sell cards to patrons.

The following jobs are not required at this time due to COVID 19 procedure changes.

- Call back winning bingos.
- Help patrons when asked.
- Clear tables of paper and garbage during the bingo.
- Clear tables of garbage, leftover liquids, verifiers and verifier booklets at the end of the bingo.

### **Important**

- Volunteers must be bona fide members of Norac and over 18 years of age. If you have other family members willing to work bingos for you, please notify the bingo director well before your bingo date.
- No shows, late cancellations or two (2) late arrivals will result in a bingo penalty charge of \$80
- Bingo shifts typically run 4.5 hrs.
- Bingo times are:

Session:	Arrival Time	Bingo Start Time
Early	10:30 am	12:30 pm
Afternoon:	1:30 pm	3:30 pm
Evening:	5:00 pm	7:00 pm
Late night:	8:00 pm	9:45 pm
- Although the bingo director sends reminder emails, it is your responsibility to remember your bingo dates. The reminder email is a courtesy only.
- Every family is asked to sign up for at least one bingo to work next summer.
- Bingo dates and the sign-up process are posted on the Norac website at [www.swimnorac.com/parents/fundraising/](http://www.swimnorac.com/parents/fundraising/).